



SRS Citizens Advisory Board

Strategic & Long Term Issues Committee

Meeting Summary

July 22, 2002
Adams Mark Hotel
Columbia, SC

The SRS Citizens Advisory Board Strategic Initiatives Committee met on Monday, July 22, 2002, at 7 p.m. at the Adam's Mark Hotel in Columbia, S.C. The objective of the meeting was to discuss a technology checklist and an upcoming recommendation regarding presentations and to status committee activities. The following were in attendance:

CAB Members

Mel Galin*
David Adcock*
Nancy Ann Ciehanski*
J.G. Long*
Jean Sulc*
Bill Vogelee*

Stakeholders

Dawn Haygood, WSRC
de'Lisa Bratcher, DOE

* Members of the S<I Committee

** Note: Carolyn Williams, a member of the S<I Committee, was not able to attend.

Mel Galin, Chair, welcomed those in attendance. Mr. Galin suggested that the name of the Strategic and Long Term Issues Committee be changed to the Strategic Initiatives Committee. The Committee agreed unanimously to the change.

Technology Checklist

David Adcock presented a draft technology checklist noting it was an attempt to formalize or institutionalize technology in presentations provided to the SRS CAB. Mr. Adcock has removed the systems engineering approach steps from the checklist noting he thought they were too long and burdensome and may be attached in an appendix if needed. Mel Galin suggested the speaker could define what is meant by the systems engineering approach. Mr. Adcock stated the appendix could describe the CAB's understanding of the systems engineering approach. Mel Galin noted that the Board did not want to constrain presenters and that he liked the current version of the checklist.

Committee Review

Mel Galin commented that the budget process is beginning to change and has not been adequately explained. Nor is it understood, he said. He stated that the SRS CAB is not receiving information in a timely manner. He noted a letter from the Office of Management and Budget, stating it sounded like a political agreement. He stated the SRS CAB needs to learn more about the Peer Review Priority List. There was general discussion regarding whether the changes in the budget process were throughout the government or confined to DOE. The Board members expressed frustration about not understanding what is happening in Washington and noted they did not think the changes began with the Top-to-Bottom

Review process. Bill Vogeles noted that now the emphasis seems to be on the nature of how information is presented. Mel Galin stressed concern over the shift of technology from EM to the Office of Science & Technology. Bill Vogeles stated the changes with the Savannah River Ecology Laboratory are bothersome as well.

Mel Galin asked JG Long to become familiar with several presentations on Decontamination & Decommissioning and Security Initiatives under the Performance Management Plan and present information regarding a possible recommendation. He noted the need to interface with the Long Term Stewardship Committee.

Recommendation

Mel Galin presented a draft motion to institutionalize budget, plans and technology for all presentations to the SRS CAB. He noted that the Board should not tell presenters what details to include, however this is a list of the areas of interest for the board regarding any project. He requested that Committee members provide any comments in one week so that he could then provide the recommendation to other committee chairs for review. Jean Sulc commented that she thought it was a good guideline for presentations that notes the important points or elements the Board wants addressed.

Jean Sulc also noted the prerequisites in the Draft Performance Management Plan that could be a basis for recommendations from the various committees. She stated most were actions that recommendations could naturally pursue. Mel Galin agreed and noted the committees should be encouraged to do so.

Public Comment

With no public comments, the meeting was adjourned.

Meeting handouts may be obtained by calling 1-800-249-8155.